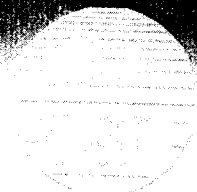




**OFFICE FOR
STUDENTS WITH
DISABILITIES**

UCLA

University of California, Los Angeles
Office for Students with Disabilities
A-255 Murphy Hall
Box 951426
Los Angeles, CA 90095-1426
AB 33



The Office for Students with Disabilities is a campus resource that provides educational support services and programmatic access to students with verifiable permanent and temporary disabilities and provides information to the campus community about services to students with disabilities. The philosophy and mission of the office is to encourage independence, assist students in realizing their academic potential and to facilitate the elimination of physical, programmatic and attitudinal barriers.

Services Provided

Services are provided in accordance with the specific needs of the student based on documentation of disability.

<i>Adaptive Equipment</i>	<i>Notetakers</i>
<i>Assistive Listening Devices</i>	<i>Peer Mentoring</i>
<i>Campus Orientation</i>	<i>Priority Enrollment</i>
<i>Campus Van Service</i>	<i>Readers</i>
<i>Computer Lab</i>	<i>Real-time Captioning</i>
<i>Computer Technology</i>	<i>Registration Assistance</i>
<i>Disability Counseling</i>	<i>Special Materials</i>
<i>Disability Parking</i>	<i>Support Groups</i>
<i>Housing Assistance</i>	<i>Test Proctoring</i>
<i>Interpreters</i>	<i>Tutoring</i>
<i>Mobility Assistance</i>	<i>Workshops</i>

Learning Disability Program

Students with learning disabilities, acquired brain injury and attention deficit disorder may receive services according to the student's documented needs. Services include: disability-related counseling with a learning disability specialist, taped textbooks, extended time for tests, alternative test formats, notetakers, taped lectures, adaptive technology, tutoring, support groups, learning skills workshops and the Peer Mentor Program.

Deaf and Hard of Hearing Student Services Program

In order to participate fully in university classes and activities, students may receive Sign Language interpreters, notetakers, real-time captioning, assistive listening devices, disability-related counseling and tutoring.

Mobility Assistance Program

On-campus van service is available for students with permanent and temporary disabilities needing assistance in traveling around campus and to adjacent residence areas. Limited evening and weekend van service is available. Disability parking is also available on campus. Orientation and mobility assistance is provided for students with visual impairments.

Notetaker Service

The notetaker service is available for students unable to take notes in class due to a visual impairment, hearing impairment,

learning disability, physical condition or chronic medical condition which limits their ability to take notes. Notes can be provided through ASUCLA Lecture Notes or from a selected classroom notetaker.

Reader Services

Students with visual or reading impairments, who are unable to read standard printed material, may receive tape recorded assigned classroom readings through the reader services or from Recordings for the Blind and Dyslexic (if the recordings are already available). Students may borrow APH and regular tape recorders.

Proctoring and Alternative Testing

The Office for Students with Disabilities works with individual students and faculty on an as-requested basis to ensure that appropriate test-taking conditions are available for students who require alternative test-taking accommodations as a result of their specific disability.

Priority Enrollment

Priority enrollment is provided for continuing undergraduate students. Graduate students normally enroll in classes through their departments.

Special Materials and Equipment

Students whose disability impacts their ability to read may receive their written materials and textbooks in alternative formats such as: enlarged print, Braille, raised-line drawings and tape recordings.

Resource Room

A quiet, distraction-free work area is provided for students with disabilities. A collection of up-to-date adaptive equipment and assistive computer technology is available for student use upon referral, including: scanners, Visual-Tek, voice-synthesizers, and other equipment. Call the Resource Room at (310) 825-2651 for more information.

Orientation

All students are encouraged to attend either the UCLA freshman or transfer student orientation where they will learn about the campus, meet other students, receive academic information and become familiar with the numerous services available at the university. An additional workshop for students with disabilities focusing on how to use support services and technology is offered jointly through the Office for Students with Disabilities and the Disabilities and Computing Program.

Disabilities and Computing Program

Training on adaptive computer technology is provided to enhance independence and productivity. Reading machines, voice recognition programs, large screen displays, voice synthesis, Braille screen displays and printers, and other up-to-date technology are available. An equipment loan program allows students to evaluate adaptive computer technology. The Disabilities and Computing Program can be reached at (310) 206-7133.

Other Campus Resources

The UCLA Catalog

The UCLA catalog describes all academic programs and degrees offered at UCLA and is available through the student bookstore at (310) 206-0791.

Applications for Admission

Applications for undergraduate admission to UCLA can be obtained by calling the Admissions Office at (310) 825-3101. For graduate admissions call the specific department you are interested in. UCLA General Information is (310) 825-4321.

Tours

Tours of the campus can be arranged by calling (310) 825-8764.

Housing

Housing is available on campus in residence halls and off-campus in nearby private and university-owned apartments. Contact Housing Administration at (310) 825-4941 or the Community Housing Office at (310) 825-4491 for more information. Students who have a disability or medical condition and who have applied for but not received housing, may appeal to the Disabled Student Housing Appeals Board through the Office for Students with Disabilities.

The Office for Students with Disabilities at UCLA provides students with disabilities academic support services in accordance with federal and state legal requirements and University policy. All academic support services are provided free of charge. Students must register with the Office for Students with Disabilities and provide documentation of their disability. This brochure is available in alternate formats upon request.

For additional information contact:

University of California, Los Angeles
Office for Students with Disabilities
310-825-3101
310-825-3102
Los Angeles, CA 90095-1426
(310) 825-3101 (TDD)
(310) 206-6913 (V) (310)
(310) 825-5515 (TDD)
<http://www.ucla.edu/osd/>

Directory of Services For Students, Staff, Faculty, Visitors and Others with Disabilities

ADA & 504 Compliance Office: This office (1) monitors and coordinates compliance with the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973 which prohibit discrimination based on disability in University Activities; (2) offers guidance and evaluates efforts to provide access to campus facilities and programs; (3) develops procedures to identify and correct access deficiencies; (4) disseminates information regarding compliance-related issues and recommends appropriate remedial actions; (5) coordinates the implementation of the ADA Transition Plan; and (6) fields complaints alleging noncompliance with the ADA & Section 504. *A-239 Murphy Hall, 825-2242 (voice), 206-3349 (TTY), 825-3688 (FAX).*

Arthur Ashe Student Health & Wellness Center: A wide variety of medical services and referrals are provided to regularly enrolled students. Open every evening until 6:30. *Arthur Ashe Center (adjacent to the John Wooden Center), Appointments and Information: 825-4073, Insurance (MIP): 825-1856, California Relay Service: 800-735-2929. Website:www.saonet.ucla.edu/health.htm*

Career Center: The Career Center provides a wide range of services, programs and resources designed to help students with disabilities make informed career decisions and compete successfully in the job market. The Career Center stresses the importance of beginning the career development process as early as possible and offers assistance to students with disabilities. *Career Center Building 825-2981 (voice).*

Center for Occupational Rehabilitation: On-site evaluations are conducted to determine the need for job or workplace modification designed to enhance a worker's ability to continue/return to work. Instruction is available in compensatory techniques, adaptive equipment use, and physical environment modification. *Rehab Center, 1000 Veteran Ave., 825-5470 (voice), 206-6076 (FAX).*

Chancellor's Advisory Committee on Disability (CACD): The CACD was established in 1982 as an advisory group by the Chancellor to create and maintain a more accessible campus environment. The CACD is composed of student, faculty, staff, alumni, and community and ex-officio members. The Committee's charge is to analyze and identify problems, propose solutions, and make recommendations on matters of particular concern to persons with disabilities. For more information please contact *ADA & 504 Compliance Office, A-255 Murphy, 825-22-42(Voice) or 206-3349(TTY).*

Communications Technology Services (CTS): The CTS provides TTY service to deaf persons and others seeking UCLA campus and Center for Health Sciences (CHS) information. Pay TTY's are located at Ackerman Union 1st floor, Law Building 1st floor, Medical Center, Murphy Hall level A, North Campus Student Center, Pauley Pavilion NE exterior corner, and Powell 1st floor. For more information please call *Communications Technology Services Operator Services, 2nd Floor, CSB1, 825-6285 (voice) 825-2833 (FAX).*

Disabilities and Computing Program (DCP): The DCP offers access to computers for independent and productive work for students, staff, and faculty with disabilities. The DCP offers state-of-the-art technology such as computers with voice synthesis, speech recognition, scanners, alternative keyboards and reading machines. *4909 Math Sciences Building, 206-7133 (voice), 206-5155 (TTY), 206-7025 (FAX).*

Environment, Health and Safety (EH&S): EH&S is concerned with maintaining a safe campus for students, faculty, staff and visitors. They conduct inspections for hazardous conditions, consult on safety

matters and provide educational programs. EH&S is staffed by specialists in chemical, biological, radiation, and fire safety; and experts in industrial hygiene, asbestos abatement, emergency preparedness, and accident prevention. *Ste. 1850, 10920 Wilshire Blvd. 825-5689(voice), 825-7076 (FAX), 206-7994 24-hour safety information hotline.*

Medical Center Deaf Services Program: The Deaf Services Program provides interpreters for patients at the Center for Health Sciences and Medical Plaza. For free interpreter services and medical appointment scheduling call, *825-7271 (voice), 825-7275 (TTY).*

Medical Center Human Resources (MCHR): The MCHR specializes in vocational rehabilitation services for faculty and staff with disabilities. Services that are available include consultation and counseling in work site modification, job analysis, identification and assessment of assistive technological equipment/devices, and compliance with the reasonable accommodation provision of the Americans with Disabilities Act. *Ste. 200, 924 Westwood Plaza, 794-0500 (voice) 206-5593 (TTY) 794-0530 (FAX).*

Office for Students with Disabilities (OSD): The OSD is a campus resource providing educational support services and programmatic access to students with verifiable permanent and temporary disabilities. In addition, the OSD provides information to faculty about academic accommodations. Students can benefit from the Learning Disabilities Program, readers, notetakers, interpreters, priority enrollment, test-taking facilitation, adaptive aids, and on-campus transportation/parking assistance. *A255 Murphy, 825-1501(voice,) 206-6083 (TTY), 825-9656 (FAX).* Website: www.saonet.ucla.edu/OSD

Staff Affirmative Action Office (SAAO): The SAAO provides assistance to staff with disabilities in dealing with discrimination complaints. They investigate and mediate internal complaints, including those filed with state and/or federal agencies. The SAAO provides diversity-awareness training with a focus on disabilities and conducts self-identification surveys to determine the number of University employees with disabilities. *1103 Ueberroth, 825-0751 (voice) 825-2199 (FAX).*

Staff and Faculty Counseling Center (SFCC): The SFCC provides short-term counseling and consultation for faculty and staff experiencing personal or work-related stress. SFCC helps resolve psychological difficulties, family conflicts, addiction problems, or workplace conflicts with supervisors, subordinates, or co-workers. *Ste. 1130, 10920 Wilshire Blvd., 794-0245 (voice), 794-0251 (FAX).*

Student Psychological Services (SPS): The SPS provides short term individual counseling, stress management, support groups and consultation to registered students of all ages and academic levels. They have two locations: *Mid-campus, 4223 Math Sciences Building, 825-0786 (voice), 206-7365 (FAX)* and *South Campus, A3-062 Center for Health Sciences, 825-7985 (voice), 206-7366 (FAX).*

Union of Students with Disabilities (USD): The mission of the Union for Students with Disabilities is to ensure full accessibility of educational opportunity for students with disabilities at UCLA. The USD also offers disabled peer support and plans programs and events aimed at raising the campus consciousness about disability-related issues. *311D Kerckhoff Hall, Box 60.*

University Extension Disabled Student Services: The UCLA Extension (UNEX) Disabled Student Services Office offers a variety of services for extension students with disabilities, including notetakers, readers, interpreters, enrollment assistance, exam proctoring and parking assistance. *214 UNEX Building, 825-9355 (voice/TTY), 206-5862 (FAX).*

Workers Compensation: For Campus Workers Compensation call *794-6948 (voice), 794-6957 (FAX).* For Medical Center Workers Compensation call *794-0500 (voice), 794-0530(FAX).*